IN CONFIDENCE
EQUAL OPPORTUNITIES MONITORING FORM

Vacancy: _____ Ref No: _____

We are an Equal Opportunities employer and we are committed to ensuring that all employees and/or applicants are treated equally, regardless of race, colour, gender, national origin, marital status, disability, age, sexual orientation, religion or belief. Applications are therefore welcome from all sections of the community.

The information you provide will be treated in confidence and only used for monitoring purposes in accordance with the Data Protection Act. This information will not be shown to the selection panel. Community background information will be submitted anonymously to the Northern Ireland Equality Commission on an annual basis in compliance with our duty to monitor under the Fair Employment and Treatment (NI) Order 1998.

If you do not complete this questionnaire, we are encouraged to use the "residuary method", which means that we can make a determination on the basis of personal information on file/application form.

Note: It is a criminal offence under the legislation for a person to "give false information….in connection with the preparation of the monitoring return".

How did you hear about this vacancy:

□ Job Centre □ Website (please specify) _____

□ Advertisement (please specify) _____

□ Agency (please specify) _____

1. **Date of Birth**: _ _ / _ _ / _ _

2. **Gender:** □ Male □ Female

3. **Ethnic Origin** (as recommended by the Commission for Racial Equality)

□ White British □ White Irish □ White Scottish □ White Welsh

□ White Irish Traveller (NI) □ Asian Bangladeshi □ Asian Indian

□ Asian Pakistani □ Black African □ Black Caribbean □ Chinese

□ Mixed Ethnic Group □ Other (please specify) _____

4. **Disability** – *The Disability Discrimination Act 1995 defines a disabled person as someone with a physical or mental impairment which has a substantive and long-term adverse effect on his/her ability to carry out normal day-to-day activities.*

   Having read this definition, do you consider that you have a disability?

   □ Yes □ No

5. **Community background** – Applicants for Northern Ireland Only

   Regardless of whether we practice religion, most of us in Northern Ireland are seen as either Catholic or Protestant.

   □ I am a member of the Protestant Community

   □ I am a member of the Roman Catholic Community

   □ I am a member of neither the Protestant or the Roman Catholic Community

Thank you for taking the time to complete this form.
Please return with your application in a separate envelope for the attention of the Monitoring Officer.